

Community App

Configuration

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**Quick Spec – Configuration**

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This document is intended to be used as part of the SLERATE spec Development and Review Process.

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1. Overview

This feature in the Admin Panel allows Managers to configure which countries require a dual approval process for Membership applications. By default, the system enforces dual approval for users originating from countries in Africa and South America. Using this configuration tool, authorized Managers can add or remove countries from this dual approval list to align with changing organizational policies.

1. Scenarios

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| **Scenario Name** | **Manager Views Dual Approval of Country List** |
| Background | Manjit needs to verify the current countries subject to dual approval to ensure compliance with organizational policies and to audit existing configurations. |
| Objective | Allow Managers to securely access and view the current list of countries requiring dual approval so they are informed before making any configuration changes. |
| Persona(s) | Manjit – Manager |
| Scenario Steps | 1. Manjit logs into the admin panel with valid credentials and appropriate permissions. 2. Navigates to the Configuration > Dual Approval Countries section. 3. System displays the current list of countries requiring dual approval, grouped or filterable by continent/region (default: all African and South American countries are listed). 4. The view is responsive, allowing scrolling, searching, and region-based filtering. 5. If the list fails to load due to network or backend error, system shows: “Unable to load country list. Please refresh or try again later.” 6. If the user lacks permission (role below Manager), system displays: “Access denied. You do not have permission to view this configuration.” and redirects the user to the dashboard. |

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| **Scenario Name** | **Manager Adds a Country to the Dual Approval List** |
| Background | Manjit wants to update and add such countries to the dual approval list. |
| Objective | Enable Managers to accurately add new countries to the dual approval list via a validated and user-friendly interface while preventing duplicates and invalid entries. |
| Persona(s) | Manjit – Manager |
| Scenario Steps | 1. On the Dual Approval Countries page, Manjit clicks "Add Country". 2. A validated autocomplete or dropdown appears, populated with eligible countries not already on the list. 3. Manjit selects a country to add. 4. System checks:    1. The country is recognized (from ISO list).    2. Country is not already in the dual approval list. 5. Manjit confirms addition (e.g., clicks "Add"). 6. System updates the configuration. The new country appears in the main list immediately. 7. System displays: “Country successfully added to Dual Approval List.” 8. Audit log records: Manjit’s user ID, action (add), country, timestamp, previous & updated list. 9. Error Handling:    1. If Manjit selects a country that’s already in the list, system shows: “That country is already in the dual approval list.”    2. If input is not recognized (e.g., typo or nonexistent country), the system shows: “Invalid country. Please select from the list.”    3. If the addition cannot be saved (e.g., backend or network failure), the system shows: “Failed to add country. Please check your connection or try again later.” |

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| **Scenario Name** | **Manager Removes a Country from Dual Approval List** |
| Background | Manjit wants to update and remove such countries to the dual approval list. |
| Objective | Provide Managers with a secure mechanism to remove countries from the dual approval list, including confirmation prompts and audit logging to maintain accountability. |
| Persona(s) | Manjit – Manager |
| Scenario Steps | 1. On the Dual Approval Countries page, each country row has a “Remove” (trash bin) icon. 2. Manjit clicks on "Remove" for a selected country. 3. A confirmation dialog appears: 4. “Are you sure you want to remove [Country] from the Dual Approval requirement? This action affects membership approval workflow.” 5. Manjit confirms the action. 6. System:    1. Validates user’s permission.    2. Removes the country from the list.    3. Updates the membership application workflow instantly. 7. System displays: “Country removed from Dual Approval List.” 8. Change is logged with full audit details (user, country, old/new list, timestamp). 9. Error Handling:    1. If Manjit cancels, the dialog closes and no action is taken.    2. If network/backend error prevents update, system keeps the country in the list and shows: “Unable to remove country. Please try again.” |

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| **Scenario Name** | **System Defaults and Reset** |
| Background | Over time, configuration changes can accumulate, and sometimes it's necessary to revert the dual approval countries list to the original system defaults for consistency or troubleshooting. |
| Objective | Allow Managers and Admins to reset the dual approval country configuration to the default setting (Africa and South America) with clear warnings, confirmations, and audit tracking. |
| Persona(s) | Manjit – Manager |
| Scenario Steps | 1. Upon initial setup or “Reset to Defaults”, system re-applies all Africa and South America countries to the dual approval list. 2. Manjit is prompted: “This action will reset dual approval countries to system defaults. Proceed?” 3. On confirmation, the system clears customizations and applies default countries. 4. System displays: “Dual approval list has been reset to default countries.” 5. Full action is recorded in the audit log. 6. Error Handling:    1. User cancels: system aborts and makes no changes.    2. Failure to reset due to server/database issues: System shows “Unable to reset defaults currently. Please try again later.” |

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| **Scenario Name** | **Unauthorized User Attempts Access** |
| Background | To maintain system security and prevent unauthorized changes, only users with Manager or Admin roles should access the dual approval configuration. |
| Objective | Enforce access control by rejecting unauthorized users attempting to view or modify the dual approval country settings, while providing clear feedback and logging such attempts. |
| Persona(s) | Another role but manager |
| Scenario Steps | 1. Staff or any user without Manager role tries to access the Dual Approval Countries configuration. 2. System denies access and displays: “Access denied. You do not have permission to manage dual approval configuration.” |

1. Business Requirements

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|  | **Business Requirement** | **Priority[[1]](#footnote-2)** |
| 1 | Managers can view the current list of countries requiring dual approval for membership applications. | High |
| 2 | Managers can add new countries to the dual approval list. | High |
| 3 | Managers can remove countries from the dual approval list. | High |
| 4 | By default, countries in Africa and South America are pre-configured in the dual approval list. | High |
| 5 | The system validates country names or codes against an accepted list to prevent errors. | High |
| 6 | Access to this configuration is restricted to users with Manager or higher roles. | High |
| 7 | Changes to the dual approval list trigger real-time updates to the membership application workflow. | Medium |
| 8 | All configuration changes are logged with who made the change, timestamp, and old/new values. | High |
| 9 | The interface is user-friendly and responsive on multiple device types. | Medium |

1. Functional Requirements

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|  | **Functional Requirement** | **Business Requirement(s)** |
| 1 | Show a dedicated "Dual Approval Countries" section or page in the Admin Panel accessible to Managers/Admins. | 1,6 |
| 2 | Display the current list of countries requiring dual approval, grouped or filterable by region if possible. | 1 |
| 3 | Provide controls to add countries via dropdown or autocomplete input backed by a validated country list. | 2,5 |
| 4 | Enable removal of countries from the dual approval list with confirmation dialog to prevent accidental deletion. | 3 |
| 5 | Pre-populated countries from Africa and South America at first setup or system reset. | 4 |
| 6 | Upon saving any changes, update the membership application workflow logic immediately or at the next relevant event. | 7 |
| 7 | Enforce Role-Based Access Control to restrict access to Managers or higher roles only. | 6 |
| 8 | Validate all inputs and display user-friendly error messages if invalid or duplicate countries are entered. | 5 |
| 9 | Log all configuration changes with details including user ID, timestamp, previous list, and updated list. | 8 |
| 10 | Provide notifications or confirmation messages after successful add/remove operations. | 1,3 |
| 11 | The UI must be responsive and accessible on desktop and tablet devices. | 9 |

1. Dependencies

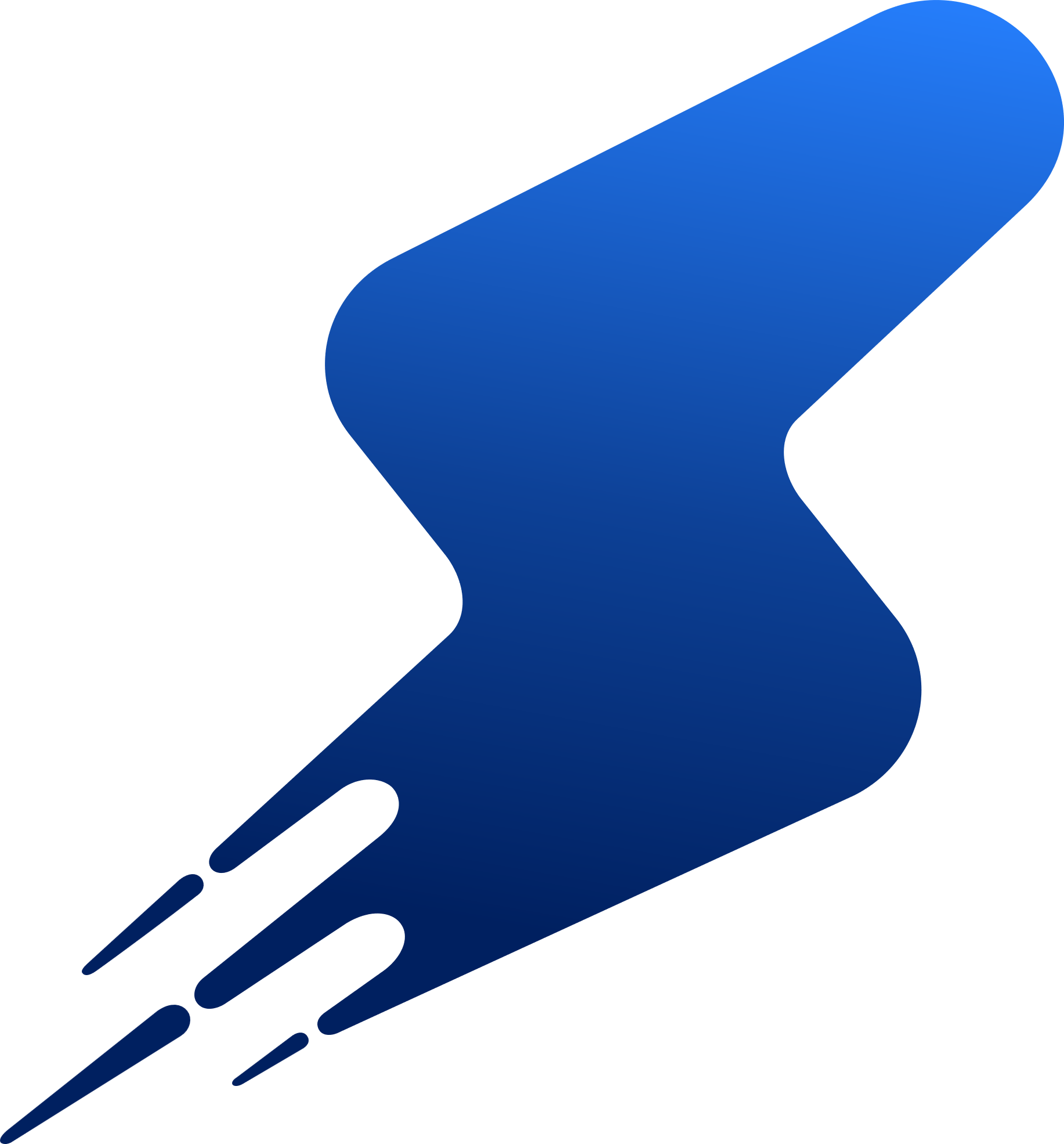
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|  | **Team/Contact** | **Type** | **Description** |
| 1 | Backend Developer | Technical | Implements logic to store, update, and apply the dual-approval country list |
| 2 | Frontend Developer | Technical | Build the admin UI to manage country list with add/remove/edit capabilities |
| 3 | Manager | Functional | Defines the default list and rules for dual-approval countries |

1. Checklist

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|  | **Checklist Item** | **Response** |
| 1 | Has this functional spec been reviewed by Dev? | No |
| 2 | Has this functional spec been reviewed by UI? | No |
| 3 | Has this functional spec been reviewed by Manager? | No |
| 4 | Admin panel includes UI section for configuring dual-approval countries | No |
| 5 | Default list includes "Africa" and "South America" | No |
| 6 | Manager can add/remove countries dynamically | No |
| 7 | Changes to the configuration are saved in a persistent, version-controlled system | No |
| 8 | Only authorized users (Manager roles) can access and modify the configuration | No |
| 9 | Configuration changes are logged (who changed what and when) | No |
| 10 | Updating the country list takes immediate effect without downtime or manual redeploy | No |
| 11 | QA tested all edge cases, including approval logic for updated country rules | No |

1. Change and Review history

| **Date** | **Author, editor, or Reviewer** | **Description of change(s)/Comments on review** |
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| 1/8/2025 | Tahta (Author) | Create this quick specs document |
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1. Filled in with High, Medium, or Low for priority [↑](#footnote-ref-2)